



# City of Brookland, Arkansas

## Planning and Zoning Commission

**Planning & Zoning Commission Meeting:**

Date of Meeting: **August 1, 2023**

Type of Meeting: **Regular**

Called to order at: **7:00 PM** by Chairman Gary Hill

COMMISSIONER ATTENDANCE: (P = Present A = Absent)					
Samantha Sparks	A	Gary Hill	P	Attorney Kevin Orr	A
Lachelle Sipes	P	Martin Crain	P	City Clerk Julie Thomas	P
Sonny Crain	P	John Garrett	A		

**Previous meeting minutes:**

Motion by: Martin Crain

Second by: Sonny Crain

To: Approve the meeting minutes dated June 6, 2023, as written

Discussion: None

For: 4 Against: 0 Motion: Passed 4-0

**Agenda:**

**1. Benchmark Land Surveying - questions about lot split with variance @ Cody Lane; parcel # 11-155203-00120:**

Mr. Scrape with Benchmark Surveying came before the commission seeking advice regarding a possible lot split with variances in required lot sizes. The commission advised Mr. Scrape of the requirements to request lot splits with variances on required lot sizes. After reviewing a map with the proposed lot sizes and split provided by Mr. Scrape, the commission advised him that he should follow the application procedure as outlined in the City of Brookland Zoning Code and the process set forth for variance request would then be followed by the commission. Mr. Scrape indicated to the commission that he understood and would discuss that with his client.

**2. Tony Davis Bait Shop at 209 S. Holman:**

Code Enforcement Officer Danny Stallings came before the commission seeking clarification on behalf of Tony Davis regarding a building permit for a bait shop located at 209 S. Holman Street. Mr. Davis was also present and spoke to the commission about his application for a building permit. After some discussion, it was discovered that Mr. Davis has, at the time of this meeting, failed to submit a completed application and all the necessary paperwork to obtain a building permit, as required by the City of Brookland. The commissioners advised Mr. Davis that he must complete the application process in order to move forward in any way with the construction of a bait shop addition. Mr. Davis stated that he understood what is required.

During the second part of the meeting, commissioner John Garrett arrived.

Gary Hill asked for a motion to adjourn the meeting.

Motion by: Sonny Crain

Second by: Martin Crain

To: Adjourn the meeting

For: 5 Against: 0 Motion: Passed 5-0

Meeting adjourned at: 7:43 PM